



For Office Use Only
Date Received _____
Date of Orientation _____
Date of Shelter Training _____

Volunteer Application

Please complete & return to:

Volunteer Office
 SPCA of Anne Arundel County, Inc.
 P.O. Box 3471
 Annapolis, MD 21403

Name: _____ Home Phone: _____

Address: _____

City: _____ Zip Code: _____

Employer: _____ Occupation: _____

Work Phone: _____ May we call you at work? _____ Yes _____ No

Email Address: _____

Birthdate: ___/___/___/ (Optional)

Age Group (Circle One) Under 18, 18-19, 20-36, 37-60, Over 60

Education: (Circle Last Grade Completed) 8 9 10 11 12 B.S./BA Masters Ph.D.

Major: _____

What foreign language do you speak, if any? _____

How did you hear about our Volunteer Program? _____

Please tell us briefly why you would like to become an SPCA volunteer _____

Do you have any prior experiences as a volunteer? _____ Yes _____ No

If yes, for what organization? _____

What were your
duties? _____

Have you had prior experience at an animal shelter or in a related field? _____

What companion animals do you have now? _____

What companion animals have you had in the past? _____

Are your companion animals spayed/neutered? If not, please explain _____

Are you a member of any animal welfare organizations? Yes No

How do you participate? _____

Volunteering for the SPCA is not only animal related, it also involves constant contact with the general public and SPCA staff. How do you feel about interacting with all types of people?

Are you comfortable taking directions from others? _____

Although we make every effort to see that the animals in our care are adopted, there are instances when an animal becomes unadoptable (this will be explained thoroughly in orientation) and is euthanized (humanely "put to sleep"). How do you feel about this? _____

What are your special skills, interests, hobbies? _____

Is there any special skill or service you feel you can attribute? _____

Do you have any physical, medical, or psychological limitations or disabilities (i.e., heart condition, mental illness, allergies, back injuries, epilepsy, etc.)? If yes, please explain _____

(Failure to disclose any limitations prior to acceptance will result in dismissal from the Volunteer Program)

Please indicate the days of the week and hours you are available.

MON _____ **TUES** _____ **WED** _____ **THURS** _____ **FRI** _____ **SAT** _____ **SUN** _____

When will you be ready to begin volunteering? _____

Are there any restrictions such as work/school schedule that may affect your ability to volunteer?

If you were referred to us through some other agency, please indicate the agency and name of contact person: _____

In Case of Emergency, Who Should We Notify?

Name: _____ Relationship: _____

Address: _____

Home Phone: _____ Work Phone: _____

Other Phone: _____

APPLICANT'S AGREEMENT

In signing this application, I understand and agree to the following:

I authorize the SPCA of Anne Arundel County to seek emergency medical treatment in case of accident, injury or illness.

I agree to abide by the policies and procedures presented to me at the volunteer orientation and any subsequent training.

I will take any ideas, constructive comments, suggestions and criticisms directly to the Director of Volunteer Services.

I agree to be supervised by the staff of the SPCA of Anne Arundel County.

If communication problems develop between employees and me, or another volunteer and me, I will report these to the Director of Volunteer Services as soon as possible

I agree to work a minimum of six months, and to inform the Director of Volunteer Services if I cannot make my commitment.

I understand that completion of this application does not mean acceptance into the volunteer program.

I certify that the information on this application is true and correct to the best of my knowledge.

I understand that I am not authorized to work with the shelter animals until I have completed additional training.

Signature

Date

Volunteer Opportunities

Dog Socializer	Play with, exercise and groom shelter dogs. Assist Caretakers with cleaning cages, feeding and watering animals. Assist Caretakers with the public.
Cat Socializer	Play with, exercise and groom shelter cats. Assist Caretakers with cleaning cages, feeding and watering animals. Assist Caretakers with the public.
Small Animals	Pet and groom small animals (rabbits, guinea pigs, hamsters, gerbils). Assist Caretakers with cleaning cages, feeding and watering. Assist Caretakers with the public.
Adoption Follow-Up	Contact new adopters to see how the adoption is going and to offer support with training and behavior issues. Additional training is required.
Humane Education	Teach respect and compassion for all living things. Additional application, screening and training are required. Must be available daytime during the week.
Events & Booths	Spread the SPCA message at community events. Provide information to the public and/or sell SPCA merchandise.
Nature Preserve	Help maintain the Back Creek Nature Preserve, a 5.5 acre habitat on our grounds.
Office Assistant	Perform standard office functions. Assist with taking and updating lost and found reports.
Foster Care of Animals	Provide temporary care in your home of animals with special needs. Animals that have been in the shelter for a very long time or animals that are too young or too old to thrive in a shelter environment.
Off-site adoptions	Transport shelter and foster animals seeking homes to and from locations like Petco and PetSmart, and spend several hours at the location.
Special Projects and Events	Some are fund raisers while others are held to help the public learn about the goals and services provided by the SPCA.

Humane Sunday -- is an open house during Be Kind to Animals Week in May.

Walk for the Animals -- is a sponsored pledge walk in May.

The SPCA Birthday Party -- is held in September is a public relations event.

Pet Photos with Santa -- are held in December are fund-raising events.